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To: Our Valued Customers

3/23/2009

Re: **Revised Quoting Policy**

In an effort to be consistent with current market quoting policies, ClarkWestern Building Systems is updating our policy to reflect the following change: **A Job Notice of Intent will be recognized with the Order of job material placed within 90 days of the initial quote.**

No longer will we accept verbal agreements to secure job quotes. Please refer to the amended policy effective immediately:

Six-Month Job Quote*

- Maximum Pricing Protection is six months from the date of the initial quote.
- Quotes will be issued for specific identifiable projects and volumes.
- **A notice of intent will be valid with an order of job material placed within 90 days of the initial quote date.**
- Job quotes may be re-quoted after six months to reflect current market pricing and will receive a new quote number.
- Minimum Quote Volume is 40,000 lbs.
- Non-binding escalation guidelines will be provided by the local sales offices for jobs extending beyond six months. These guidelines will be suggested price levels and are not a commitment for specific pricing by ClarkWestern Building Systems.

Longer Term Fixed-Contract Project Pricing*

- This option will function as a contractual agreement between the contractor, distributor and manufacturer. ClarkWestern will provide competitive pricing and escalation for a specific project, contractor, and distributor in return for a signed project contract securing the price. Regardless of the future rise or fall in market, the project contract will be a binding for all parties through the quoted expiration date. Additional copies of the Project Contract Agreements will be available at www.clarkwestern.com. See attachment.
- A 250,000 lbs. minimum quantity is required to qualify for this contract.

*Substituting another manufacturer, using quoted numbers from one project on another or inflating volumes may result in the cancelation of the remaining footage and existing awarded jobs.

Thank you for your continued support of ClarkWestern Building Systems.

Sincerely,

ClarkWestern Building Systems